



References/Bibliography AGPS STYLE 5th ed “How-to” guide

- There are various ways of setting out references / bibliographies for an assignment.

NOTE

- **Before you write your list of references/bibliography check with your lecturer/tutor for the bibliographic style preferred by the Academic Department.**
- **Some Departments prefer to use variations on the Harvard system.**
- The following are examples of **one style** used by the Australian Government Publishing Service (AGPS), based on the Harvard or author-date system for books, articles and “non-books”.
- Your bibliography should identify an item (e.g. book, journal article, cassette tape or film) in sufficient detail so that others may identify it and consult it.
- Your bibliography should appear at the end of your essay/report with entries listed alphabetically.
- If you have used sources from the Internet, these should be listed in your bibliography.

■ FOR A BOOK

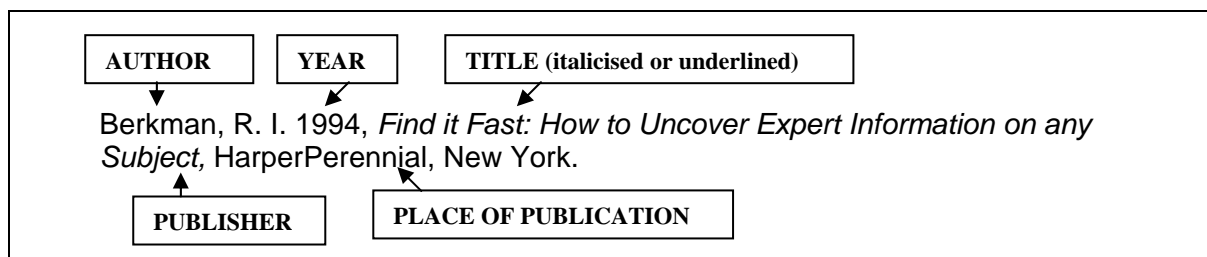
The details required in order are:

1. **name/s** of author/s, editor/s, compiler/s or the institution responsible
2. **year** of publication
3. **title** of publication and **subtitle** if any (all titles must be underlined or italicised)
4. **series title** and individual **volume** if any
5. **edition**, if other than first
6. **publisher**
7. **place of publication**
8. **page number(s)** if applicable

• One author

Berkman, R. I. 1994, *Find It Fast: How to Uncover Expert Information on Any Subject*, HarperPerennial, New York.

explanation of above citation



• Two or more authors

Cengel, Y. A. & Boles, M. A. 1994, *Thermodynamics: an Engineering Approach*, 2nd edn, McGraw Hill, London.

Cheek, J., Doskatsch, I., Hill, P. & Walsh, L. 1995, *Finding Out: Information Literacy For the 21st century*, MacMillan Education Australia, South Melbourne.

- **Editor(s)**
Pike, E. R. & Sarkar, S. (eds) 1986, *Frontiers in Quantum Optics*, Adam Hilger, Bristol.

Jackson, J. A. (ed.) 1997, *Glossary of Geology*, 4th edn, American Geological Institute, Alexandria, Va.
- **Sponsored by institution, corporation or other organisation**
Australian Government Publishing Service 1994, *Style Manual For Authors, Editors and Printers*, 5th edn, AGPS, Canberra.
Institution of Engineers, Australia 1994, *Code of Ethics*, Institution of Engineers, Australia, Barton, A.C.T.
- **Series**
Bhattacharjee, M. 1998, *Notes of Infinite Permutation Groups*, Lecture notes in mathematics no. 1698, Springer, New York.
- **Edition**
Zumdahl, S. S. 1997, *Chemistry*, 4th edn, Houghton Mifflin, Boston.
- **Chapter or part of a book to which a number of authors have contributed**
Bernstein, D. 1995, 'Transportation planning' in *The Civil Engineering Handbook*, ed. W.F. Chen, CRC Press, Boca Raton.
- **No author or editor**
The CCH Macquarie dictionary of business. 1993, CCH Australia, North Ryde, NSW.

■ FOR A THESIS

The details required, in order, are:

1. **author**
2. **year** of submission
3. **title**
4. **name** of degree
5. **name of institution** issuing degree
6. **location** of institution

Exelby, H. R. A. 1997, *Aspects of gold and mineral liberation*, PhD thesis, University of Queensland, Brisbane.

■ FOR AN ARTICLE

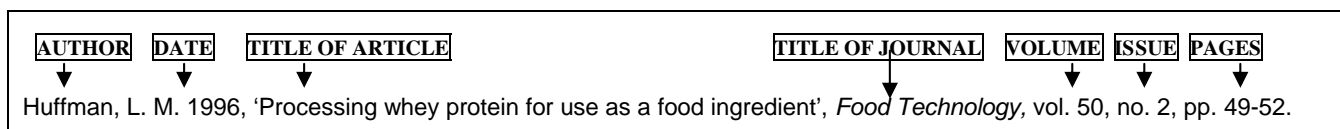
The details required, in order, are:

1. **name/s** of author/s of the article
2. **year** of publication
3. **title of article**, in single quotation marks
4. **title of periodical** (underlined or italicised)
5. **volume** number
6. **issue** (or part) number
7. **page number(s)**

- **Journal article**

Huffman, L. M. 1996, 'Processing whey protein for use as a food ingredient', *Food Technology*, vol. 50, no. 2, pp. 49-52.

Explanation of above citation



- **Conference paper (published)**

Bourassa, S. 1999, 'Effects of child care on young children', *Proceedings of the Third Annual Meeting of the International Society for Child Psychology*, International Society for Child Psychology, Atlanta, Georgia, pp. 44-6.

- **Conference paper (unpublished)**

Bowden, F. J. & Fairley, C. K. 1996, Endemic STDs in the Northern Territory: estimations of effective rates of partner change, paper presented to the scientific meeting of the Royal Australian College of Physicians, Darwin, 24-25 June. (adapted from example from Style manual for authors, editors and printers)

- **Newspaper article**

Simpson, L. 1997, 'Tasmania's railway goes private', *Australian Financial Review*, 13 Oct., p. 10.

■ FOR A NON-BOOK

The details required are the same as for a book, with the form of the item (eg videorecording, tape, computer file, etc.) indicated at the end of the entry.

Get the Facts (And Get Them Organised) 1990, videorecording. Appleseed Productions, Williamstown, Vic.

CDATA 91 With Supermap: Data For Australia 1995, release 2.1 rev., computer file. Space-Time Research, Hawthorne East, Vic.

Hacker Attack 1995, videorecording. SBS, Sydney, NSW.

■ FOR A STANDARD

The details required, in order, are:

1. **corporate body** issuing standard
2. **title** of standard
3. **publisher** of standard
4. **place of publication**
5. **number** of standard including identifier of issuing country or body
6. **year** of publication

International Organization for Standardization. *Steels - Classification - Part 1: Classification of Steels into Unalloyed and Alloy Steels Based on Chemical Composition*, International Organization for Standardization, Geneva. ISO 4948-1:1982.

■ FOR A PATENT

The details required, in order, are:

1. **name/s** of inventor/s
2. **date** of issue
3. **title** of patent
4. **number** of patent, including country of issue

Cookson, A. H. 1985, *Particle Trap for Compressed Gas Insulated Transmission Systems*, US Patent 4554399.

■ FOR A MAP

The details required, in order, are:

1. **issuing body**
2. **date**
3. **title** of map
4. **series**
5. **publisher**

Department of Mines and Energy, Queensland 1996, *Dotswood*, Australia 1:100 000 Geological Series, Sheet 8158, Department of Mines and Energy, Queensland, Brisbane.

■ FOR ELECTRONIC SOURCES

- This could include sources from full text compact disk products, electronic journals or other sources from the Internet.
- The **basic form** of the citations follow the principles listed for print sources (see above)
 1. **name/s** of author/s
 2. **date** of publication
 3. **title** of publication
 4. **edition**, if other than first
 5. **type of medium**
 6. **name** or **site address** on internet (if applicable)
 7. **date item retrieved**

Electronic Journal Article

Weibel, S. 1995, 'Metadata : the foundations of resource description', *D-lib Magazine*, <http://www.dlib.org/dlib/July95/07weibel.html> [Accessed 7 Jan 2000].

Web Site

ASTEC 1994, *The Networked Nation*
http://astec.gov.au/astec/net_nation/contents.html [Accessed Feb 21 2000].

If no author is given, the title is used as the first element of a citation

■ REFERENCES IN THE TEXT OF YOUR ESSAY

- In the author-date (Harvard system), a textual citation generally requires only the name of the author(s) and the year of publication (and specific page(s) if necessary).
- This may appear at the end of a sentence, before the full stop.
- Alternatively, the author's surname may be integrated into the text, followed by the year of publication in parentheses.
- The full reference must be listed at the end of your essay.

Examples

It is futile to maintain that the sexes are interchangeable (Moir & Jessel 1991).

It is futile to maintain that the sexes are interchangeable (Moir & Jessel 1991, p. 94).

Moir and Jessel (1991) have shown that it is futile to maintain that the sexes are interchangeable.

Moir and Jessel (1991, pp. 93-4) have shown that it is futile to maintain that the sexes are interchangeable.

■ BIBLIOGRAPHY / LIST OF REFERENCES

NOTE:

- A list of references contains details only of those works cited in the text.
- A bibliography includes sources not cited in the text but which are relevant to the subject, listed alphabetically

If you require further information, refer to:

For print sources Australian Government Publishing Service 1994, *Style Manual for Authors, Editors and Printers*, 5th edn, AGPS, Canberra.

For electronic sources Li, X & Crane, N. 1993, *Electronic Style: A Guide to Citing Electronic Information*, Meckler, Westport.



Ask at the ***Information Desk*** in any Branch Library

or check the Library's Web Page ~

<http://www.library.uq.edu.au/useit/>