

## Copyright Quick Guide

### Hardcopy Course Readers

#### What you may provide to students:

1. UQ-owned copyright material - *no limits*.
2. 3<sup>rd</sup>-party copyright material where the express permission of the copyright has been obtained - *limited by extent of permission, which must be in writing*.
3. Electronic journals and databases supplied through the Library - varies according to licence conditions, but most do not permit inclusion in readers - see <http://www.library.uq.edu.au/copyright/licencecopying.html>.
4. Other material - e.g. Hardcopy books, journals and newspapers, and text and images from the web. The University pays \$1m annually to permit copying under a statutory licence for educational purposes.

The limits under this licence are set out below and represent the total amount that can be provided to a student for a single subject from a single source:

- a. Books - one chapter or 10% of the pages, whichever is the greater.
- b. Hardcopy journals and magazines, including newspapers - one article from an issue or two or more where they are on the same topic - i.e. a single sub-topic narrower than the subject breadth of the journal.
- c. Material openly available on the web from non-licensed sources can be used in limited quantities:
  - o No more than 10% of the words or pages of a website - note: separately published copyright works made available through a website - e.g. reports - are treated as individual works and subject to the chapter or 10% rule in most cases. If in doubt, consult Tom Joyce.

- o Images where they are not separately commercially available in electronic form.

### **Further Information**

Contact:

Tom Joyce  
Copyright Coordinator  
[t.joyce@library.uq.edu.au](mailto:t.joyce@library.uq.edu.au)  
ext: 56755